



WEST OXFORDSHIRE
DISTRICT COUNCIL

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Name and date of Committee	Finance & Management Overview and Scrutiny Committee Wednesday 14 April 2021
Report Number	Agenda Item No. 5
Subject	Committee Work Programme 2020/2021
Wards affected	All
Accountable member	Cllr Derek Cotterill, Chairman Finance & Management Overview and Scrutiny Committee Email: derek.cotterill@westoxon.gov.uk
Accountable officer	Amy Bridgewater-Carnall, Senior Strategic Support Officer amy.bridgewater-carnall@westoxon.gov.uk
Summary/Purpose	To provide the Committee with an update on its Work Programme
Annexes	Annex A – Work Programme for 2020/2021
Recommendation	That the Committee notes the work programme and provides comment or updates where needed
Corporate priorities	To enable the Committee to review its Work Programme and support the Council's priorities to protect the environment whilst supporting the local economy, to meet the current and future needs of residents and to provide efficient and value for money services, whilst delivering quality front line services.
Key Decision	No
Exempt	No
Consultees/ Consultation	None

1. BACKGROUND

- 1.1. At the May meeting the Committee gave consideration to the development of its Work Programme for the year having regard to the changes to the approach to scrutiny work adopted by Council on 22 October 2008.

2. MAIN POINTS

- 2.1. Attached at Annex A is a new style Work Programme for 2020/2021 for discussion and approval.
- 2.2. Updates to note are:
- Publica – Implementation of the transformation programme has been combined with the Business Plan item on this agenda
 - Investment Property Review – officers advised that this would need to slip.
- 2.3. In addition to the items contained in the Work Programme there will still be the opportunity to bring forward one-off reports and papers on particular issues of interest to the Committee but it will also be necessary to maintain a general overview of the ways in which external agencies are responding to community concerns. The inclusion of a standing agenda item for Members' questions also provides the opportunity to raise relevant issues.

3. FINANCIAL IMPLICATIONS

- 3.1. There are no financial implications arising directly from this report.

4. LEGAL IMPLICATIONS

- 4.1. None

5. RISK ASSESSMENT

- 5.1. Not applicable

6. CLIMATE CHANGE IMPLICATIONS

- 6.1. Whilst there may be climate change implications arising from specific items within the Work Programme, there are none arising directly from this report.

7. ALTERNATIVES/OPTIONS

- 7.1. In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

8. BACKGROUND PAPERS

- 8.1. None

Work Programme – Finance & Management O&S**14 APRIL 2021**

	Title	Format	Lead Officer / Cabinet Member	Next report / Anticipated Completion Date	Comments
1	Investment Property Review	Report	Jasmine McWilliams Cllr Toby Morris	Annual report (tbc)	To advise Members of current property investments and their performance since the last review (last report in Jan 2020)
2	Treasury Management Activity and Performance	Report and discussion	Elizabeth Griffiths / Councillor Morris	Quarterly report	To provide an update of the Council's investments. Representatives from Arlingclose to be invited
3	Publica Business Plan & Implementation of the transformation programme	Report and discussion	Jan Britton / Leader / FW / BO	July 2021	<p>End of first year update following the approval of the Business Plan for a two year period.</p> <p>Following a governance review of Publica it was recommended that a review of the Member Representative Board arrangements and a comprehensive shareholder communications plan be developed.</p>

Work Programme – Finance & Management O&S**2 JUNE 2021**

	Title	Format	Lead Officer / Cabinet Member	Next report / Anticipated Completion Date	Comments

14 JULY 2021

	Title	Format	Lead Officer / Cabinet Member	Next report / Anticipated Completion Date	Comments
I	Treasury Management Activity and Performance	Report and discussion	Elizabeth Griffiths / Councillor Morris	Quarterly report	To provide an update of the Council's investments. Representatives from Arlingclose to be invited

Other Reports	Frequency	Comments
Introduction of Electric Vehicle Charging Points in Council Car Parks	On-going as required	Awaiting the Distribution Network Operator costs for the installation of any additional infrastructure to support the implementation strategy approved by Cabinet in February 2020. Update given at October meeting – officers looking at changing supplier.

SUGGESTIONS FOR FUTURE WORKSTREAMS